

## Landlord Liaison Officer

**Aims: to recruit a Landlord Liaison Officer to facilitate effective liaison between the Council, Private Landlords and customers of Mansfield Associates Rented Solutions Scheme.**

### Action Plan

Date	What needs to be done?	Milestone	By when?	Outcome?
April 2009	Advertise the post	Interview and select	June 2009	Successfully recruited.
June 2009	Provide an induction programme	Undertake comprehensive training programme	July 2009	Confidently able to deliver an effective service.
July 2009	To encourage Private Landlords to place their properties into the Mansfield Associates Rented Solutions Scheme. (MARS)	Increase engagement with Private Landlords, promote and raise awareness of MARS.	Ongoing	Increase private sector letting by 50% in two years. 50 properties currently, Target April 2011 100 properties within the scheme.
April 2011	To encourage Private Landlords to complete accreditation through the EMLAS (East Midlands Landlord Accreditation Scheme).	Improving standards of accommodation for vulnerable people	Throughout the programme	25% of those within MARS will be accredited by the end of the programme.

April 2010	Develop in partnership a sub regional scheme, increasing access into the private sector for vulnerable people.	To improve access to private sector housing sub regionally increasing choice.	End of the programme	20 private lets across boundaries to increase opportunities for housing, education, training and employment.
July 2010	Introduce MARS to local businesses to encourage development opportunities	Work with private landlords within the MARS scheme to offer apprenticeships and training opportunities.	End of programme	10% of households within the scheme will have accessed apprenticeships, training and employment.

## Young Persons Mentor Advisor

**Aims: to recruit an ex service user to interact and deal effectively with vulnerable people, in terms of housing, welfare benefits, education, training and employment**

### Action Plan

Date	What needs to be done?	Milestone	By when?	Outcome?
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April 2009	Advertise the post	Interview and select a service user.	June 2009	Successfully recruited.
June 2009	Provide an induction programme	Undertake comprehensive training programme, shadowing with the Young Persons Advisor.	August 2009	Confidently able to deliver an effective service.
September 2009	Commence setting up a Young Persons Forum focussing on housing, education, training and employment and safeguarding.	Market and promote the forum including the benefits of service user involvement. Commence development of Bilborough Road (drop-in advice centre) Raise awareness of safeguarding.	December 2009	Forum established minimum of 10 service users engaged and attending.
January 2010	The development of a volunteer programme to assist in delivering access to housing, education, training and employment.	Engaging volunteers	March 2010	3 Volunteers engaged and trained
March 2010	Mentor Advisor to work with the volunteers coordinating a programme into schools	Delivering a programme of early intervention and prevention of homelessness. Providing options for employment and apprenticeships.	March 2011	Completed a programme for all year 11 students across Mansfield Engaged with Children Missing Education.

Undertake Annual review	The Homelessness Interagency Forum will annually review the impact this programme has had on the actions from the Homelessness Strategy 2008-2013.	<p>Targeting those not in / falling out of education and training.</p> <p>To effectively make a difference by linking in to the district Homelessness Strategy action plan.</p>	<p>April 2010</p> <p>April 2011</p>	<p>Making a difference, more young people are not leaving home so early and when they do it is in a planned way. To empower young people to maximise their potential.</p> <p>There is a peer mentoring scheme in place, this will provide mentoring support and guidance to those in full time education to prevent homelessness and encourage training and employment.</p>
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